



**Department of Energy**  
Washington, DC 20585

JAN 17 2019

Paul Gottinger  
MuckRock News  
DEPT MR 67280  
411A Highland Ave.  
Somerville, MA 02144

Via email: 67280-97968289@requests.muckrock.com

Re: HQ-2019-00358-F

Re: A copy of the calendars, daily schedule, or any other records, which list the meetings, conferences, or other events attended by Energy Secretary Rick Scott during his December 2018 trip to the Kingdom of Saudi Arabia.

Dear Mr. Gottinger,

Thank you for the request for information that you made to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. § 552. Your letter was received in this office on January 16, 2019, and has been assigned a controlled number, HQ-2019-00358-F. Since we receive several hundred requests a year, please use this number in any correspondence with the Department about your request.

We are reviewing your letter to determine if it addresses all of the criteria of a proper request under the FOIA and the DOE regulation that implements the FOIA at Title 10, Code of Federal Regulations, Part 1004. We will send you a subsequent letter to inform you if we need additional information or to state where the request has been assigned to conduct a search for responsive documents.

I appreciate the opportunity to assist you with this matter. If you have any questions about this letter, please contact this office on (202) 586-5955.

Sincerely,

Alexander C. Morris  
FOIA Officer  
Office of Public Information

